

## Summary of 2008 STCU AOB & SB



#### Summary of 2008 AOB

- Total AOB of \$1.70M compared with \$1.73M in '07. <u>\$29.2K Decrease</u> (-1.69%).
- Recurring Costs of \$1.57M compared with \$1.68M in '07. 6.17% Decrease.
- Non-Recurring Costs of \$129.56K compared with \$55.36K in '07. 134.03% Increase.



#### AOB as % of Project Expenses

#### **AOB Expenses**

- 2008 Est. \$1.70M(10.0%)
- 2007 Est. \$1.63M(8.8%)
- 2006 Actual \$1.75M (10.1%)
- 2005 Actual \$1.80M (11.1%)
- 2004 Actual \$1.65M(9.3%)
- 2003 Actual \$1.57M(8.8%)

#### **Project Expenses**

- 2008 Estimated \$17.0M
- 2007 Estimated \$18.5M
- 2006 Actual \$17.4M
- 2005 Actual \$16.3M
- 2004 Actual \$17.7M
- 2003 Actual \$17.9



# AOB as % of Project & SB\* Expenses

#### **AOB Expenses**

- 2008 Estimated AOB \$1.70M (9.4%)
- 2007 Estimated AOB \$1.63M (8.3%)
- 2006 Actual AOB \$1.75M (9.7%)
- 2005 Actual AOB \$1.80M (10.7%)
- 2004 Actual AOB \$1.65M (9.1%)
- 2003 Actual AOB \$1.57M (8.6%)

#### Project + SB Expenses

- 2008 Estimated \$17.0M +
   SB = \$1.0M = \$18.0M
- 2007 Estimated \$18.5M + SB = \$970K = \$19.5M
- 2006 Actual \$17.4M + SB = \$688K = \$18.1M
- 2005 Actual \$16.3M + SB = \$496K = \$16.8M
- 2004 Actual \$17.7M + SB \$410K = \$18.1M
- 2003 Actual \$17.9M + SB \$406K = \$18.3M



#### Personnel - Local Grant Payments

- Total Cost of \$676.4K compared with \$762.9K in '07. 11.34% Decrease.
  - Four (4) positions eliminated, resulting in savings of \$81K
  - Turnover in staff in '07 resulted in savings of \$27K for '08
  - Minimum grant increase 4.0% and 5.0% one-time bonus as per compensation system adopted at Dec. 2003 GBM, resulting in total increase to budget line of \$21.5K



#### Personnel (cont.)

- Staff Training total Cost of \$98.1K compared with \$88.5K in '07. 10.9% Increase.
  - Continuance of MBA program (\$10K)
  - Increase of DEDs budgets in order to accommodate project management training for all Senior Specialists
- Medical & Dental total Cost of \$98.6K compared with \$90.0K in '07. 9.6% Increase.
  - Increased due to inflation



#### Personnel

- Personnel Costs
  - 2007
    - '07 costs of \$961.4K
    - 55.5% of total AOB
  - 2008
    - '08 costs of \$893.2K (7.1% decrease over '07)
    - 52.6% of total AOB



#### Travel

- International Travel cost of \$32.5K compared with \$38.6K in '07.
  - 15.8% decrease

- Travel w/in CIS cost of \$143.2K compared with \$128.8K in '07.
  - 11.18% Increase
  - Increase in transportation costs (train tickets, hotels, etc.) due to inflation



#### Travel (cont.)

- Travel Costs
  - 2007
    - '07 costs of \$190.4K
    - 11.0% of total AOB
  - 2008
    - '08 costs of \$203.4K (6.8% increase over '07)
    - 12.0% of total AOB



#### Office Operations

- Print & Reproduction cost of \$17K compared with \$25K in '07.
  - 32.0% Decrease
  - Continue to rely on electronic forms of communication vs. print forms.
- Branch Off. OH cost of \$60.0K compared with \$73.8K in '07.
  - 18.70% Decrease
  - Reduction in travel budgets for regional officers



## Office Operations (cont.)

- Office Operations Costs
  - 2007
    - '07 costs of \$381.3K
    - 22.0% of total AOB
  - 2008
    - '08 costs of \$358.1K (6.1% decrease over '07)
    - 21.1% of total AOB



#### Contracted Services

- Other Professional Services cost of \$11.8K compared with \$28.0K in '07.
  - 58.04% decrease
  - Navision project completed in '07
- Legal Services cost of \$5K compared with \$15K in '07.
  - 66.67% decrease
  - No legal issues foreseen in 2008



#### Contracted Services (cont.)

- Contracted Services Costs
  - 2007
    - '07 costs of \$134.6K
    - 7.8% of total AOB
  - 2008
    - '08 costs of \$109.7K (18.5% decrease over '07)
    - 6.5% of total AOB



#### Non-Recurring

- Computer Hardware cost of \$47.5K
   compared with \$12.5K in '07
  - 279.8% increase
  - Need to replace thirty-four (34) computers and laptops
- Computer Software cost of \$26.0K
   compared with \$11.8K in '07
  - 119.7% increase
  - Update of old licenses, plus purchase of two (2) new MS Server licenses



#### Non-Recurring (cont.)

- Vehicle Purchase of \$25K
  - Sell two (2) existing cars (van & sedan) over 5 years old
  - Purchase new van
- Telecomm. Equip. and Facility Improvements kept at \$0
  - Three (3) year lease means capital improvements will be kept to zero, including no improvement to telecommunications infrastructure



## Non-Recurring (cont.)

- Non-Recurring Costs
  - 2007
    - '07 costs of \$55.4K
    - 5.3% of total AOB
  - 2008
    - '08 costs of \$129.6K (134.03% increase over '07)
    - 7.3% of total AOB



#### Summary of 2008 Shared SBs

- Total Gross Shared SB\* request of \$713.6K compared with \$545.4K in '07.
  - New Institute Sustainability SB is \$400K of \$713.6K (56.1% of total Shared SBs)
  - All other historic shared SBs decreased by \$231.8K compared with '07 (42.5% decrease)

<sup>\*</sup> Does Not Include Targeted Initiatives Programs



#### Shared Supplemental Budgets

- Bus. Train./Sus. Supp. cost of \$139K compared with \$198K in '07
  - 30% decrease from '07
  - Activities done in this line in past, to be done in new Inst. Sust. Program SB
  - Two (2) road shows
    - Global 2008 Conf. & Trade Fair (Vancouver, Canada)
    - Silicon Valley Open Doors (California, U.S.A.)
  - Continue CTCO program
    - Establish CTCO program in Tbilisi and Baku
    - Oxford Innovation Course



#### Shared Supplemental Budgets (cont.)

- Patent Supp. cost of \$35K compared with \$58.4K in '07
  - 40% decrease from '07
  - Approve 12 patents in '08
- Travel and Mobility Supp. cost of \$65K compared with \$100K in '07
  - 35% decrease from '07
  - Activities done in this line in past, to be done in new Inst. Sust. Program SB
  - Continued push for private sector partners



#### Shared Supplemental Budgets (cont.)

- Seminars/Workshop Support cost of \$35K compared with \$100K in '07
  - 65% decrease from '07
  - Focus on Institute Sustainability Program & Road Shows instead of Sem./Workshops
  - One Workshop in Ukraine
- Targeted Training cost of \$39.6K compared with \$89K in '07
  - 55% decrease from '07
  - Activities done in this line in past, to be done in new Inst. Sust. Program SB



#### Shared Supplemental Budgets (cont.)

- Institute Sustainability cost of \$400K compared with \$0K in '07
  - New Program in 2008
  - Developed in conjunction with Funding Parties
  - Goal is to identify the general selfsustainability needs of select institutes, along with objectives and actions required to pursue those needs
  - \$400K is needed for Year 1 ('08) of program



## US Supplemental Budgets

- SB Activity 01.01 Technical,
   Collaborator, and Contractor Travel
   Support cost of \$30K compared with
   \$60K in '07
  - 50% decrease from '07
  - Decrease in # of project audits in '08



## EU Supplemental Budgets

- SB Activity 01.02 Technical,
   Collaborator, and Contractor Travel
   Support cost of €30K compared with
   €100K in '07
- SB Activity 05.03 Patent Support cost of €7K compared with €10K in '07
- SB Activity 06.03 Travel and Partner Promotion cost of €70K compared with €90K in '07



## EU Supplemental Budgets (cont.)

- SB Activity 08.01 Expert Review and Advisors cost of €130K compared with €90K in '07
  - Establishment of EU SAC (Science Advisory Committee), similar to that at the ISTC
- SB Activity 09.02 Seminars & Workshops cost of €30K compared with €80K in '07



## CA Supplemental Budgets

- SB Activity 01.03 Technical,
   Collaborator, and Contractor Travel
   Support cost of \$150K compared with
   \$30K in '07
- SB Activity 06.03 Travel and Mobility
   Support cost of \$150K compared with \$157,359 in '07



#### PA SB Travel Budgets

- SB Activity 06.04.06 U.S. Bio-Technology Engagement Program Travel and Mobility Support add \$30K
- SB Activity 06.04.07 U.S.
   Defense Threat Reduction Agency
   Program Travel and Mobility
   Support add \$50K



# AOB & Shared SB Funding %

- As per the minutes of the A.C.
   meeting conducted on Dec. 5 & 6,
   2000
  - All Party representatives agreed that the Parties would equally share twenty percent (20%) of the Administrative Operating Budget. However, the minimum share will be 5% of the 20%, i.e. with three Parties each pays at least 6.67%, if there are 4 Parties each will pay at least 5%
  - All Party representatives agreed that the remaining 80% will be allocated according to the projected next year's % throughput (grants, equipment, and overhead) for the Party's projects (regular and non-fee paying partner projects)



# AOB & Shared SB Funding % (cont.)

Projected throughput (grants, equipment, and overhead)\* for 2008:

	U.S.**	Canada	European Union**	Total
Projected Project Expenses	\$5,976,468	\$358,415	***\$4,812,429	\$11,147,312
% Share of Project Expenses	53.61%	3.22%	43.17%	
	80.00%	80.00%	80.00%	
Distribution of 80%	42.89%	2.57%	34.54%	
Distribution of 20%	<u>06.67%</u>	<u>06.66%</u>	<u>06.67%</u>	
Calculated Sharing %s	49.56%	09.23%	41.21%	

Does Not Include Projects approved at 25th STCU Governing Board

<sup>\*\*</sup> Includes Non-Fee Paying Government Partners

<sup>\*\*\*</sup> Assumes €I = \$1.35



# AOB & Shared SB Funding % (cont.) <u>Comparison</u> - Actual Project

# <u>Comparison</u> - Actual Project Funding at GB 23 & 24:

	U.S.*	Canada	European Union*	Total
Actual Funding at GB 23 & 24	\$5,557,768	\$783,298	**\$6,729,305	\$13,070,371
% Share of Actual Funding	42.52%	5.99%	51.49%	
	80.00%	80.00%	80.00%	
Distribution of 80%	34.02%	04.79%	41.19%	
Distribution of 20%	<u>06.67%</u>	<u>06.66%</u>	<u>06.67%</u>	
Calculated Sharing %s	40.69%	11.45%	47.86%	

<sup>\*</sup> Includes Non-Fee Paying Government Partners

<sup>\*\*</sup> Assumes €I = \$1.35 for 23rd and 24th



#### AOB & Shared SB Funding % (cont.)

Calculated AOB & Shared SB Funding %s

United States 49.56%

- Canada 9.23%

- European Union 41.21%

Total 100.00%